



บริษัท เอไอ เอนเนอร์จี จำกัด (มหาชน)
AI Energy Public Company Limited.

Ref. AIE 126/2020

May 14th, 2020

Subject Schedule the 2020 Annual General Meeting of shareholders, Omitted dividend payment, Compensation for retained loss, Amend Memorandum of Association clause 3: objective of the Company

Attention The President of Stock Exchange of Thailand

Attachment: 1. Guidelines for Attending the Annual General Meeting of Shareholders under COVID-19 Pandemic
 2. COVID-19 Infection Risk Screening Form

As AI Energy Public Company Limited (“the Company”) had previously announced the indefinite postponement of its 2020 Annual General Meeting of Shareholders through the Stock Exchange of Thailand (“SET”) dated on 10th April 2020 due to the COVID-19 pandemic in Thailand by canceled the determined date, location, and the record date of the shareholders who have rights to attend the Meeting (“Record Date”) of the meeting but the agendas of the meeting still remain according to the resolution of the BDM No. 1/2020 on February 24th, 2020.

Hence, the Company would like to inform that the Board of Directors Meeting No. 4/2020 held on May 14th, 2020 has passed the resolutions to schedule the 2020 Annual General Meeting of shareholders, with the same agendas according to the resolution of the BDM No. 1/2020 on February 24th, 2020, which will be held on June 18th, 2020 at 10.00 hours at Asian Insulators Public Company Limited 5th floor No. 254 Seri Thai Road, Kannayao, Bangkok. The record date which shareholders have the right to attend the meeting will be on May 29th, 2020. The agendas for the meeting will be;

- | | |
|--------------|---|
| Agenda No. 1 | To certify the minutes of the 2019 Annual General Meeting of shareholders.
<u>Opinion of Board of Directors:</u> the minutes of the 2019 Annual General Meeting of shareholders should be certified. |
| Agenda No. 2 | To acknowledgement of 2019 Annual Performance report
<u>Opinion of Board of Directors:</u> The 2019 Annual Performance Report should be acknowledged. |



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Agenda No. 3 To consider and approve the Company and Consolidates Financial Statements, Balance Sheet and Statement of Income for the year ended December 31st, 2019.

Opinion of Board of Directors: The Company and Consolidates Financial Statement, Balance Sheet and Statement of Income for the year ended December 31st, 2019 should be approved, which reviewed by Audit Committee, the Board of Director, and certified by ANS Audit Company Limited

Agenda No. 4 To consider and approve the omitted of legal reserved based on the Company's operations for year 2019 and the omitted of dividend payment of 2019.

Opinion of Board of Directors: To omit the legal reserved of 2019 and to omit the dividend payment since there was a net loss and retained loss for the year 2019 should be approved.

Agenda No. 5 To consider and approve the Election of Directors in place of those whose terms are to be expired in 2020.

Opinion of Board of Directors: The re-appointment of Mr.Narong Thareratanavibool and Miss Pimwan Thareratanavibool, the Company's directors who will retire by rotation to be directors of the Company for another term should be re-appointed.

Agenda No. 6 To consider and approve the election of additional director.

Opinion of Board of Directors: This is to ensure that the shareholders of the Company can be confident that their rights are treated equally in accordance with good corporate governance of listed companies. The Company gave the shareholders the opportunity to propose additional meeting agenda and nominate a suitable person to be considered for the election of the Company's directors at the 2020 Annual General Meeting of Shareholders from January 6, 2020 to February 7, 2020. It appears that there is 1 shareholder nominating himself, Mr.Udomsak Jairavit to be considered for the election of the Company's directors. From the initial qualification assessment on



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Mr.Udomsak Jairavit did not find any prohibited characteristics of being a director. The Board of Directors agreed to approve the proposal of Mr.Udomsak Jairavit to be elected as the Company's 1 additional director from totally 7 directors to 8 directors.

Agenda No. 7

To consider and approve Directors' Remuneration for year 2020.

Opinion of Board of Directors: Directors Remuneration 2020 for amount of 3,000,000 Baht should be approved with the following conditions;

- Directors that also hold position as Executive Directors Committee which consist of 3 directors;

1. Mr.Narong Thareratanavibool
2. Mr.Thanit Thareratanavibool
3. Miss Pimwan Thareratanavibool

will not receive monthly remuneration and meeting allowance for the year 2020, but other director and independent directors still receive monthly remuneration and meeting allowance for the year 2020 as following;

- | | |
|------------------------------|--|
| 1. Mr.Damrong Joongwong | Director |
| 2. Mr.Kaweepong Hirankasi | Independent Director / Chairman of Audit Committee |
| 3. Mr.Sampan Hunpayon | Independent Director / Audit Committee |
| 4. Mr.Choti Sontiwattananont | Independent Director / Audit Committee |

Agenda No. 8

To consider and approve the appointment of Auditors and their Remunerations for year 2020.

Opinion of Board of Directors: The appointment of

1. Mr. Vichai Ruchitanont Certified Public Accountant No. 4054, or
2. Mr. Atipong Atipongsakul Certified Public Accountant No. 3500, or
3. Mr. Sathien Vongsnan Certified Public Accountant No. 3495, or
4. Miss Kultida Pasurakul Certified Public Accountant No. 5946, or
5. Mr. Yuttapong Chuamuangpan Certified Public Accountant No. 9445.

On the behalf of ANS Audit Company Limited to perform their duties in 2020. The above auditors are qualifying the Public Company Limited Act



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and Securities and Exchange Commission's requirements. To approve remuneration of Audit Fee not over 3,390,000 Baht for year 2020 should be approved.

Agenda No. 9 To consider and approve the transfer of appropriated legal reserve and share premium in compensation for retained loss of the Company.

Opinion of Board of Directors: The transfer of appropriated legal reserve and share premium in compensation for retained loss of the Company should be approved.

Agenda No. 10 To consider and approve the amendment of the Company's Memorandum of Association clause 3: objective of the Company.

Opinion of Board of Directors: The amendment of the Company's Memorandum of Association clause 3: objective of the Company 1 clauses from 29 objectives to 30 objectives; "Manufacturer and distributor of Biodiesel Methyl Esters from fatty acids. Oleochemical products such as Methyl Esters, Fatty Alcohols, Fatty Acid, Ethyl Ester, and other by-products such as Glycerine; including other products related to Glycerine, such as Glycerine Residual and Sweetwater, and so on. Chemicals used as raw materials for the production of oleochemical products such as oil, Methanol or vegetable fats derived from the extraction and distillation of various plants, and oils or fats from animals".

Agenda No. 11 To consider other matters (if any).

Please be informed accordingly.

Yours faithfully,

AI Energy Public Company Limited.

Miss Pimwan Tharertanavibool

Managing Director

Corporate Secretary Tel. 0-3487-7486-8 Ext. 500 / Email: ir@aienergy.co.th

Measures and Guideline for Holding the Annual General Meeting of Shareholders
under the Circumstance of COVID-19

According to the epidemic of COVID-19, the Company would like to inform you of our Measures and Guideline for Holding the upcoming 2020 Annual General Meeting of Shareholders in accordance with the Company's good corporate governance awareness, in terms of rights and equitable treatment of shareholders as followed;

1. The Company would disclose the invitation letter of 2020 Annual General Meeting of Shareholders, together with related documents on the Company's website www.aienergy.co.th as well as send the Invitation Letter and Proxy form B as scheduled.

2. Shareholders are required to grant Proxy to the Company's Independent Directors to attend the Meeting instead of participating in persons.

2.1 Shareholders can grant a proxy to the Company's Independent Directors to attend and vote at the Meeting by using proxy form that the Company sent or downloading via the Company's website (Pre-casting the vote for each agenda is recommended) and **sending back the proxy form and related documents or evidence to the Company through business reply envelope (No stamp needed) to Corporate Secretary, AI Energy Public Company Limited 55/2 Moo 8 Sethakit 1 Rd., Klongmadua, Krathum Baen, Samut Sakhon 74110.**

2.2 **Channels for submitting written questions in advance.** Shareholders are welcomed to submit written questions relating to the agendas in advance and the Company shall record questions and answers in the AGM Minutes of the Meeting. The channels as follows:

- **Postal: sending back together with the proxy form** by using business reply envelope, sent along with the Invitation Letter.
- **Email: ir@aienergy.co.th**

3. The meeting room would be cleaned with disinfection sterilized a day in advance

4. The Company has organized the meeting venue to avoid crowded meeting area with appropriate social distancing of 1-2 meters in various areas, which are temperature-screening points, document-checking points and registration counters, as well as limited number of shareholders in elevator each round and limited number of available seats in the meeting room for approximately 50 seats. After the procedure of the Registration, **each attendee will be assigned a seating number and required to sit as specified** for the sake of the disease prevention or following up in case of any unforeseen circumstances. Once the seats are fully occupied, Shareholders, who attend the meeting in persons, are required to grant proxy to the Company's Independent Directors to attend the Meeting instead of participating in persons.

5. **In case of shareholders who wish to attend the Meeting in person**, the Company would like to request your cooperation to strictly follow the Company's measures and guidelines to prevent and minimize the risk of COVID-19 virus spread as follows:

5.1 All Attendees are required to fill in the COVID-19 Infection Risk Screening Form per Attachment 2 before entering the venue, and for those attendees who have recently visited or returned from any disease infected zones as notified by the Ministry of Public Health, including those who have had close contact with those who have visited or returned from any disease infected zones, or being found of having risky symptoms such as fever, cough, sore throat, sneezing, runny nose, will not be allowed to attend the Meeting. The Company would ask for your cooperation to strictly follow the recommendations from our staff at the health screening point or attendee will be denied from entering the meeting. For those who cannot attend the meeting due to the reasons explained above are able to appoint the Company's Independent Directors as their proxies to attend and vote at the Meeting. Please also note that concealment of health information or traveling record could be considered as the violation of the Communicable Diseases Act B.E. 2558.

5.2 All attendees must go through thermos scan infrared at screening point before entering. Attendees who have body temperature of 37.5 degrees Celsius or higher will not be allowed to attend the meeting. **Attendees who passed the health screening are requested to put on a registration sticker, prepare and wear your own facemask at all time and clean your hands by using the alcohol-based hand sanitizer gel, provided by the Company at the meeting areas.**

5.3 The Company reserves the rights to not allow any attendees, who do not pass the health screening or do not completed the COVID-19 Infection Risk Screening Form to enter the Meeting.

5.4 For the safety and well-being of attendees, NO microphone will be available to ask questions at the meeting. Attendees will be asked to submit their written questions to the Company's staff to submit it to the Company's Chairman of the Board of Directors.

6. The Company would not serve food and beverages at the Meeting in order to minimize risk of the infection of disease spreading.

7. If there are any changes in the situation or additional AGM-related measures from the Government Official, the Company will inform Shareholders via the Company's website (www.aienergy.co.th)

As the above measures and guidelines, the Company would like to apologize for any inconvenience that may occurs, especially if a high number of meeting attendees cause a delay in the health screening and registration process.

Yours Sincerely,

AI Energy Public Company Limited

Corporate Secretary

แบบคัดกรองโรคไวรัสโคโรนา 19 (COVID-19)

ก่อนเข้าร่วมประชุมสามัญผู้ถือหุ้น ประจำปี 2563 ของบริษัท เอไอ เอนเนอร์จี้ จำกัด (มหาชน)

COVID-19 Screening Form

Before attending AI Energy Public Company Limited's 2020 Annual General Meeting of Shareholders

ขอความร่วมมือท่านให้ข้อมูลที่ถูกต้องเป็นความจริง เพื่อประโยชน์ในการป้องกันการแพร่ระบาดของเชื้อโรคไวรัส COVID-19

We need you to help in providing the most accurate and truthful medical statements for effective prevention of spreading of the disease.

ชื่อ-สกุล (Name-Surname).....หมายเลขโทรศัพท์ (Mobile Phone Number).....

1. ท่านมีไข้ $\geq 37.5^{\circ}\text{C}$ หรือไม่? Do you have a fever? ($\geq 37.5^{\circ}\text{C}$) ใช่ (Yes) ไม่ใช่ (No)

2. ท่านมีอาการดังต่อไปนี้ หรือไม่? Do you have any of these symptoms? ใช่ (Yes) ไม่ใช่ (No)

ไอ Cough ใช่ (Yes) ไม่ใช่ (No)

เจ็บคอ Sore throats ใช่ (Yes) ไม่ใช่ (No)

น้ำมูกไหล Runny nose ใช่ (Yes) ไม่ใช่ (No)

เหนื่อยหอบ Shortness of breath ใช่ (Yes) ไม่ใช่ (No)

3. ท่านมีประวัติการเดินทางมาจากต่างประเทศ หรือมาจากพื้นที่ที่มีการระบาดของโรคติดเชื้อไวรัส COVID-19 ใน 14 วันที่ผ่านมาหรือไม่?

Have you traveled/ transited from any countries except Thailand or areas with COVID-19 outbreak within the past 14 days?

ใช่ (Yes) มาจากประเทศ / พื้นที่ (I have traveled to): _____

ไม่ใช่ (No)

4. ท่านมีประวัติสัมผัสหรือใกล้ชิดผู้ป่วยที่ต้องสงสัยโรคติดเชื้อไวรัส COVID-19 หรือไม่?

Have you been in physical contact with suspected COVID-19 patients?

ใช่ (Yes)

ไม่ใช่ (No)

หมายเหตุ หากพบว่าท่านมีไข้ 37.5°C หรือมีอาการอย่างใดอย่างหนึ่งตามที่บริษัทฯ ระบุไว้ข้างต้น หรือมีประวัติเดินทางมาจากต่างประเทศหรือพื้นที่ที่มีการระบาดของ COVID-19 หรือมีประวัติสัมผัสใกล้ชิดกับผู้ป่วยที่ต้องสงสัยการติดเชื้อ COVID-19 บริษัทฯ ขอให้ท่านมอบฉันทะแก่กรรมการอิสระของบริษัทฯ ด้วยการกรอกและส่งหนังสือมอบฉันทะแบบ ข. ให้แก่เจ้าหน้าที่บริษัทฯ แทนการเข้าประชุม และเดินทางกลับพร้อมปฏิบัติตามคำแนะนำของการควบคุมโรค กระทรวงสาธารณสุข

If you have a fever ($\geq 37.5^{\circ}\text{C}$); or any symptoms which indicates above; or traveled/transited from any countries except Thailand or the COVID-19 outbreak areas within the past 14 days; or have been in contact with suspected COVID-19 patients, the Company would like to kindly ask for your cooperation in giving proxy to an independent director to attend the meeting on your behalf, by filling the Proxy Form B and submit to our staff. Then you may then return safely to your resident and follow the guideline of the Department of disease control, Ministry of Public Health, Thailand.

ลงชื่อ (Sign)..... วันที่ (Date).....